



# BIRDS 2026

 700 N. 12th St., Wausau, Wisconsin 54403

 715.845.7010

 [bia@lywam.org](mailto:bia@lywam.org)

## EMAILS TO SEND QUESTIONS AND MATERIALS

**bia@lywam.org** - Forms and Specifications PDF; artist address/email/telephone/shipping changes; lender details and change of artwork ownership; artists' catalogue statements, artwork image file; catalogue photography; Program Participation PDF; opening experience attendance and accommodations; *Birds in Art* tour; all other inquiries not listed

**shippingbia@lywam.org** - Shipping; packing and crating

**educationbia@lywam.org** - Educational materials to supplement museum tours; artist voices content; artist demonstrations; artist residencies

## STAFF

**Matt Foss**, director, [mfoss@lywam.org](mailto:mfoss@lywam.org)

**Allison Buchli** (she/her), multimedia specialist/graphic designer, [abuchli@lywam.org](mailto:abuchli@lywam.org)

**Bryce Cebula** (she/her), marketing & communications manager, [bcebula@lywam.org](mailto:bcebula@lywam.org)

**Rachel Hausmann-Schall** (she/her), artist residency & adult program manager, [rhausmann@lywam.org](mailto:rhausmann@lywam.org)

**Andy Jacksack** (they/them), volunteer coordinator & assistant educator, [ajacksack@lywam.org](mailto:ajacksack@lywam.org)

**Elaina Johann** (she/her), administrative manager, [ejohann@lywam.org](mailto:ejohann@lywam.org)

**Tina Meverden**, visitor services, [tmeverden@lywam.org](mailto:tmeverden@lywam.org)

**Neil Nielsen**, facilities manager, [nnielsen@lywam.org](mailto:nnielsen@lywam.org)

**Shannon Pueschner**, curator of exhibitions, [spueschner@lywam.org](mailto:spueschner@lywam.org)

**Allison Slavick**, touring exhibitions, [aslavick@lywam.org](mailto:aslavick@lywam.org)

**Holly Van Eperen** (she/her), collections & project manager, [hvaneperen@lywam.org](mailto:hvaneperen@lywam.org)

**Emily Wesenick** (she/her), youth & family program manager, [ewesenick@lywam.org](mailto:ewesenick@lywam.org)

**Diane Wendt**, business manager, [dwendt@lywam.org](mailto:dwendt@lywam.org)

**Emma Whitman**, visitor services, [ewhitman@lywam.org](mailto:ewhitman@lywam.org)

**Dylan Whitman**, facilities assistant

**Amalia Wojciechowski**, assistant director & collections curator, [awojciechowski@lywam.org](mailto:awojciechowski@lywam.org)

# SCHEDULE

## 2026

**Monday, June 1**

DEADLINE to fill out and submit *Birds in Art* Forms online

**Friday, June 26**

DEADLINE for the receipt of artwork at the Museum

**Monday, July 20**

DEADLINE to fill out and submit *Birds in Art* Attendance Forms online

**Monday, August 17**

DEADLINE to submit a Project Postcard artwork contribution

**Thursday, September 10**

*Birds in Art 2026* artists and Museum members preview experience day one

**Friday, September 11**

*Birds in Art 2026* artists and Museum members preview experience day two

**Saturday, September 12**

Public opening of *Birds in Art 2026*

**Monday, September 14**

The Museum's Collections Committee meets to consider acquisitions

**Friday, September 25**

Email notification regarding artworks selected for national tour

## 2027

**Sunday, January 3**

*Birds in Art 2026* exhibition closes at the Woodson Art Museum in Wausau

**Monday, February 8**

On or before, return of artwork not included in *Birds in Art 2026* tour

## 2028

**Monday, March 27**

On or before, return of artwork included in *Birds in Art 2026* tour

## ARTIST INFORMATION

**Artist's Name** (as you wish it to appear in all promotional materials)

\_\_\_\_\_  
First Middle (only if it should be included in listing) Last (i.e., surname, this name will be sorted alphabetically in listing)

**Preferred Pronouns** (check appropriate box(es))

She/her/hers     He/him/his     They/them/theirs     Other\_\_\_\_\_

## Contact Information

\_\_\_\_\_  
Phone Email

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City State/Province/Shire Postal Code

\_\_\_\_\_  
Country

## Next Point-of-Contact

\_\_\_\_\_  
Full Name Relation to Artist

\_\_\_\_\_  
Phone Email

## Want to connect with *Birds in Art* artists?

Please allow us to share your contact information with fellow exhibiting *Birds in Art* 2026 artists and check which contact information, filled out above, you would like the Museum to share with artists.

I consent to sharing my selected contact information with exhibiting *Birds in Art* 2026 artists.

Phone     Email     Mailing address

## CATALOGUE & GALLERY LABEL

The *Birds in Art* catalogue is a key component of the exhibition, acting as a lasting visual document of all artworks and artists included in the exhibition. Each artist is represented in the exhibition catalogue with an image of their artwork, label information, a biographical listing, and an artist statement. The gallery label mirrors the catalogue to tell the story of the artwork while on view.

## Artwork Information

\_\_\_\_\_  
Artist's Name

\_\_\_\_\_  
Artwork Title

\_\_\_\_\_  
Edition # (sculptures: total edition size; graphics: # exhibited/edition #) Year Completed (2024, 2025, 2026)

\_\_\_\_\_  
Common Bird Species Name

\_\_\_\_\_  
Medium Support (Be specific, such as Strathmore paper, Belgian linen, canvas board, etc.)

\_\_\_\_\_  
Dimensions (2D, unframed - inches - H x W) OR (3D, sculpture - inches - H x W x D)

\* include sculpture base ONLY IF it is an integral part of the sculpture & included in the catalogue image

**Lender Credit Line** (Choose one option to be used in the catalogue and on the gallery label)

- Collection of the artist
- Collection of an individual or public/museum
- Courtesy of a commercial gallery
- Private collection

Full Name(s) of Lender(s) to be Credited

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Name of individual, public institution, museum, or commercial gallery

### Artist Statement

The artist statement represents your voice to those who seek additional information and insight about your artwork on view. Visitors and catalogue readers are looking for specifics and details to better understand your artwork and get to know you.

For guidance on writing your artist statement about your artwork on view, please review the “Prepare Your Artist Statement” dropdown on the [Participating Artist Page](https://www.lywam.org/participating-artists/#forms):  
<https://www.lywam.org/participating-artists/#forms>

Please keep in mind, Museum staff edit statements to conform to space limitations and to the Museum’s style sheet. The final published statement will be less than 200 words.

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Artist statement uploaded or emailed

### Biographical Listing

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Birth Year      Birth Country (For United Kingdom, please list country: England, Scotland, Wales, Northern Ireland)

### Currently Residing

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City	State/Province/Shire	Country
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### Digital Information

We are asking for your website and the social media platforms you utilize to promote your work as an artist (i.e., Instagram, Facebook etc.). Inclusion of social media accounts is optional. Museum staff place great importance on presenting accurate and consistent data in the *Birds in Art* catalogue. We will verify your website and each social media account to ensure all are connected to you as an artist and can be accessed publicly. For Facebook, only accounts that are artist or business pages, not personal profiles of the individual, will be included. Private accounts on all networks will not be listed.

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Website

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Facebook

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Instagram

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Other

## Fee Payment Processing

Fees can be paid with a credit card online or by calling the Museum at +1.715.845.7010. We accept Discover, Mastercard, Visa, American Express, or a check in U.S. dollars drawn on a U.S. bank made payable to the Woodson Art Museum. Scholarships are available, please ask.

[Make Payment Online: https://114683.blackbaudhosting.com/114683/Birds-in-Art-Artist-Fees](https://114683.blackbaudhosting.com/114683/Birds-in-Art-Artist-Fees)

Checks should be mailed to:

Woodson Art Museum, Attn: Birds in Art Forms  
700 N 12th St  
Wausau, WI 54403-5007  
United States

**Note:** Artists making their payment outside of the United States may experience errors. If you experience errors, please use, [Alternative Fee Method: https://www.shop.lywam.org/shop/p/birds-in-art-fees](https://www.shop.lywam.org/shop/p/birds-in-art-fees)

If errors continue, please call the Woodson Art Museum to make your payment over the phone +1.715.845.7010 or contact your credit card provider to authorize the international payment.

## Participation Fee

All artists included in the *Birds in Art 2026* exhibition must complete a \$150.00 payment.

I have paid the participation fee of \$150.

## Photography Fee

The Museum will professionally photograph your artwork for an additional \$150.00 if you elect for this option or if you are unable to provide a print-quality digital image.

I am choosing to have the Museum photograph my artwork and have paid the photography fee of \$150.

## Image

Digital images should be RGB or CMYK; at least 300 dpi; TIFF format preferred (JPEG and EPS acceptable); longest dimension must be at least 2850 pixels or 9.5 in (25 cm).

All artists must provide a digital image via uploading below or it can be sent afterwards via email to [bia@lywam.org](mailto:bia@lywam.org), DropBox or similar cloud-based file delivery, or USB flash drive. Images that were submitted during the jury process are not high enough quality to go to print.

If an artist-supplied digital image does not meet the Museum's requirements, the artist will have to pay the additional photography fee of \$150. Since the quality of images received by the Museum determines catalogue reproduction quality, the Museum reserves the right to reject inadequate digital images and require immediate shipment of the artwork to the Museum along with appropriate payment.

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Image File uploaded or emailed

## PERMISSION TO USE VISUAL IMAGES

The Museum cannot reproduce any artwork selected for *Birds in Art* in the catalogue or in any other print or electronic format without the Permission to Use Visual Image Form completed by the photographer of the artwork, even if you photographed your own work.

If your artwork is to be photographed by the Museum, please select Museum below and you will be prompted to skip this form.

### Who captured the artwork's photograph?

Artist       Photographer       Museum

*If Artist was selected:*

I hereby grant permission to the Leigh Yawkey Woodson Art Museum, Inc. to use the digital image of

\_\_\_\_\_ (Artwork Title)

created by and taken by \_\_\_\_\_ (Artist/Photographer)

in City/State/Country \_\_\_\_\_ (Location photograph was taken)

for such purposes as the exhibition catalogue, education materials (including the Activity Guide, Art Kits, and Museum's website), and for promotional purposes (including events calendar, exhibition invitation, and magazine or newspaper ads, and social media.) In addition to full image use, cropped images or details may be used.

\_\_\_\_\_  
Artist's Signature

\_\_\_\_\_  
Date

*If Photographer was selected:*

### Email this Form to your Photographer

Please share the link below with the photographer of the artwork to complete the form:

[Permissions to Use Visual Form for Photographers: https://forms.fillout.com/t/rQ1NkPA757us](https://forms.fillout.com/t/rQ1NkPA757us)

I have emailed the link above to the photographer of the artwork.

\_\_\_\_\_  
Photographer's Name

\_\_\_\_\_  
Photographer's Email

## LOAN INVENTORY & AGREEMENT

The Loan Inventory and Agreement forms are the contract between the Woodson Art Museum and the person who owns or holds title to your artwork, which has been selected for inclusion in the 2026 *Birds in Art* exhibition.

**Who owns the artwork?**  The artist owns the artwork  Someone else owns the artwork

*If someone else owns the artwork was selected:*

**I do NOT own the artwork.** If the owner is someone else (or an institution, i.e., a museum) they need to complete sign this section of the forms. To do so, please send the lender this link to the form:

[Lender Loan Inventory & Agreement: https://forms.fillout.com/t/tPkagnzEouus](https://forms.fillout.com/t/tPkagnzEouus)

The Woodson Art Museum must know who the owner is because that person is the “Lender” to *Birds in Art*.

As the creator of the artwork, you are the liaison between the Museum and the Lender. It is essential that the Lender sign the Loan Agreement to verify that all terms of the loan—including the Museum’s and Lender’s responsibilities—have been read and agreed to by the person who holds title to the artwork.

If you, the artist, are not directly responsible for crating and shipping your artwork to the Museum, please forward the Packing, Crating, Shipping & Insurance instructions: <https://www.lywam.org/participating-artists/#shipping> to the Lender and assist the Lender to ensure safe and timely arrival of your artwork to the Woodson Art Museum.

I have emailed the link above to the lender of the artwork.

### Lender Information

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First Name(s)

Last Name(s)

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Phone

Email

*If the artist owns the artwork was selected:*

## Loan Inventory

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Artwork Title and Edition Number, if applicable

Artist’s Name

**Fair Market Value of Artwork in U.S. Dollars\*** \$\_\_\_\_\_

\*The dollar value of artwork of a comparable size and style created by the artist during the same time period. The Woodson Art Museum will insure the loaned object under its fine arts policy while in transit, on its premises, and throughout the tour (if applicable) for the Fair Market Value.

**Is the artwork available for sale?**  Yes  No

**Museum Purchase Price** \$\_\_\_\_\_

**Do you have any special instructions for Museum curators?**

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To the best of my knowledge, the information reported in the Loan Inventory section above is correct.

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Artist’s Signature

Date

# Loan Agreement

Artwork Title and Edition Number, if applicable

Artist's Name

## At this time, where should the artwork ship to for return?

Artist's address provided in Artist Information section

A different address than already provided

Please note, if the artwork sells during the duration of the loan, the new buyer will be required to complete the Loan Agreement form and provide the new return shipping address.

## Alternate Return Shipping Address

Street Address

City

State/Province/Shire

Postal Code

Country

## PERIOD OF LOAN

Arrival of artwork (check box):

Artwork will arrive at the Woodson Art Museum no later than June 26, 2026

Return of artwork (check one box):

Artwork is not available for tour and is to be returned to above address by February 8, 2027.

Artwork is available for tour and if selected for tour is to be returned to above address by March 27, 2028

INSURANCE & CRATING (check boxes):

I understand that the Museum will maintain insurance coverage according to the conditions on the next two pages.

I understand that if the artwork is purchased by the Museum or an outside buyer, the crating will not be returned to the artist.

PREPARATION FOR EXHIBITION & TOUR (Check boxes for artworks that are two-dimensional objects to be hung on the wall.):

I acknowledge that there is a risk of wear and tear on frames of artworks that go on tour (if applicable).

For the safety of the artwork or to meet the exhibition design requirement while on loan to the Museum and for the duration of the scheduled tour (if applicable), I acknowledge that the Leigh Yawkey Woodson Art Museum:

Will not hang two-dimensional objects with wire. I will remove wire and hanging devices before shipping artwork or curators will remove any wire attached to frames.

May secure hangers and security plates to the reverse of the frame or stretcher to ensure the safety of the artwork.

May reframe or remat the artwork. (Museum curator will call to discuss, if necessary.)

May substitute glass for plexiglass.

May apply a protective backing board to the framed artwork.

May return the artwork to the Lender with plexiglass, if changed.

I am the Lender or the authorized agent of the Lender and have read the conditions of this Loan Agreement and I agree to these conditions.

Lender's Signature

Date

Museum Curator

Date

## CONDITIONS GOVERNING LOAN

### Care, Preservation, and Exhibition

1. The Museum will give to borrowed objects the same care as it does to comparable property of its own. Precautions will be taken to protect objects from fire, theft, mishandling, dirt, insects, and extremes of light, temperature, and humidity while in the Museum's custody. It is understood by the Lender and the Museum that all tangible objects are subject to gradual inherent deterioration for which neither party shall be responsible.
2. Evidence of damage at the time of receipt or while in the Museum's custody will be reported immediately to the Lender. It is understood that objects, which in the opinion of the Museum may be damaged due to infestation, may be fumigated at the discretion of the Museum.
3. The Lender will be requested to provide written authorization for any alteration, restoration, or repair. The Museum, for its own purposes, may examine objects by all modern scientific methods.
4. The Museum retains the right to determine when, if, and for how long objects borrowed will be exhibited, and to cancel the loan upon reasonable notice to the Lender. The Lender MAY NOT withdraw the object during the term of this Loan Agreement.

### Transportation and Packing

1. The Lender certifies that the objects lent are in such condition as to withstand ordinary strains of packing, transportation, and handling. If a written report of the condition of objects prior to shipment is not sent by the Lender to the Museum, it will be assumed that objects are received in the same condition as when leaving the Lender's possession. Condition report records will be made at the Museum on arrival and departure.
2. Costs of incoming transportation to the Museum and return shipping to place of origin or equivalent mileage will be borne by the Museum unless otherwise noted.
3. Government regulations will be adhered to in international shipments. As a rule, the Lender is responsible for adhering to its country's import/export requirements, and the Museum is responsible for adhering to the import/export requirements of the United States.
4. The Lender will assure that said objects are adequately and securely packed following the Museum's specific packing and crating instructions. Objects will be returned packed in the same or similar materials as received unless otherwise authorized by the Lender. We reserve the right to correct inadequate packing materials at the Lender's expense.

### Insurance

1. Objects will be insured by the Museum under its "all-risk" wall-to-wall fine arts policy for the amount specified on the Loan Inventory subject to the following standard exclusions: wear and tear, gradual deterioration, insects, vermin, or inherent vice; repairing, restoration, retouching process; hostile or warlike action, insurrections, rebellions, etc.; nuclear reaction, nuclear radiation, or radioactive contamination. The amount specified by the Lender on the Loan Inventory should reflect Fair Market Value. If the Lender fails to indicate an amount, the Museum, with the implied concurrence of the Lender, will determine a value for purposes of insurance for the period of the loan. Said value is not to be considered an appraisal.
2. If the Lender elects to maintain his/her/their own insurance coverage prior to shipping, the Museum must be supplied with a Certificate of Insurance naming the Museum as an additional insured and waiving the rights of subrogation. If the Lender fails to provide said Certificate, this failure shall constitute a waiver of insurance by the Lender (see No. 4). The Museum shall not be responsible for any error or deficiency in information furnished by the Lender to the Insurer or for any lapses in such coverage.
3. In the case of long-term loans, it is the responsibility of the Lender to notify the Museum of current insurance valuations.

4. If insurance is waived by the Lender, this waiver shall constitute the agreement of the Lender to release and hold harmless the Museum from any liability for damages to or loss of the loan property.
5. The amount payable by insurance secured in accordance with this Loan Agreement is the sole recovery available to the Lender from the Museum in the event of loss or damage. Any recovery for depreciation or loss of value shall be calculated as a percentage of the insured value specified by the Lender in the Agreement.

#### Reproduction and Credit

Unless otherwise notified in writing by the Lender, the Museum may photograph or reproduce images of the objects borrowed for educational, catalogue, and publicity purposes, including digital images on the Museum's website and social media. In addition to full image use, cropped images or details may be used. Unless otherwise instructed in writing, the Museum will give credit where appropriate to the Lender as specified on the Loan Inventory in material published by the Museum.

#### Change in Ownership and/or Address

It is the responsibility of the Lender or their agent to notify the Museum promptly in writing if there is a change in ownership of the objects (whether through inter vivos transfer or death) or if there is a change in the identity or address of the Lender. The Museum assumes no responsibility to search for a Lender (or owner) who cannot be reached at the address of record. A new Loan Agreement form must be completed if ownership to the artwork changes while on exhibition. The new owner must fill out the Loan Agreement form.

#### Return of Loan

1. Unless otherwise agreed to in writing, a loan terminates on the date specified on the face of this Agreement. If no date is specified, the loan shall be for a reasonable period of time. Upon termination of a loan, the Lender is on notice that a return or renewal must be effected, or else a gift of the object will be inferred.
2. An object will be returned only to the Lender of record or to a location mutually agreed upon in writing by the Museum and the Lender of record. In case of uncertainty, the Museum reserves the right to require a Lender/Claimant to establish title by proof satisfactory to the Museum.
3. If the Museum's efforts to return an object within a reasonable period following the termination of the loan are unsuccessful, then the object will be maintained at the Lender's risk and expense for a maximum of two years. If after two years the object has not been claimed, then and in consideration for maintenance and safeguarding, the Lender/Owner shall be deemed to have made the object an unrestricted gift to the Museum.

#### Applicable Law

1. This Loan Agreement supersedes any other agreement, oral or written, and contains the entire agreement between the parties hereto on the subject matter thereof. No amendment or supplement to this Loan Agreement nor any subsequent agreement, statement, representation, or promise made by either of the parties hereto or by or to any employee, agent, or representative of either party shall be of any effect, unless written and signed by the party to be bound thereby.
2. This Agreement shall be construed in accordance with the laws of the state of Wisconsin.
3. If either party files an action or brings proceedings against the other arising out of this Loan Agreement, the prevailing party shall be entitled to recover as an element of its costs of suit, and not as damages, reasonable attorney's fees to be fixed by the court.